12th July 2017

Dear Parents/Carers of Year 2 Pupils

**School Meals from September 2017**

The **Universal Free School Meals** your child may have been receiving will finish at the end of this term.

From September 2017 (when your child enters Year 3) payment of school meals will be chargeable at the current rate of £2 per day, should you wish to take up this option. Your child can of course bring a packed lunch. We would kindly ask that payment for the school meals is made half termly using Parentmail2. If payment on Parentmail2 is not possible, please send a cheque to the school office payable to “Valley Primary School”. Please ensure that your child’s name, class and “Dinner Money” are marked on the reverse.

However, pupils who receive one or more of the qualifying benefits listed below, are asked to please complete a Free School Meal/Pupil Payment Premium application. **Parents who claim Free School Meals attract additional funding for the school, which is known as Pupil Premium Funding. We use this to benefit your child i.e. to pay for additional resources, targeted interventions and to subsidise school trips.**

An application must be submitted to secure both Free School Meals and the Pupil Premium Payment and it would be best for this to be done as soon as possible so that all the paperwork is in place for your child’s first day back at school on 5th September 2017.

**Who should apply?**Your child is entitled to Free School Meals if you or your partner (living at the same address) receive one or more of the following:

* Income Support or Income-based Job Seekers Allowance
* Income-related Employment and Support Allowance
* The Guarantee Credit element of State Pension Credit
* Support from the National Asylum Support Services (NASS)
* Child Tax Credit provided you are NOT also entitled to Working Tax Credit and have an annual gross income of no more than £16,190
* Working Tax Credit run-on – paid for 4 weeks after you stopped qualifying for Working Tax Credit
* Universal Credit – during the initial rol out of the benefit.

Further details, including an on-line application form, can be found on the Bromley Borough website detailed below. Hard copy application forms are available from the school office.

[**http://www.bromley.gov.uk/info/4/free\_school\_meals/62/free\_school\_meals\_for\_school\_pupils**](http://www.bromley.gov.uk/info/4/free_school_meals/62/free_school_meals_for_school_pupils)

If, having considered the above, you would like your child to have a packed lunch, school meals or a mixture of both from September, please fill out a meal pattern attached / available from the school office.

Yours sincerely

Stephen Jackson

Headteacher