



Dear Parents/Carers

Key Stage 1 *Christmas Production*

Years 1 and 2 will present '*Tinsel and Tea Towels*', a story about a school putting on a nativity play! There will be two performances:



Tuesday 17th December

This play will be from 9.30 – 10.30am



Wednesday 18th December

This play will be from 9.30 – 10.30am

Due to the number of seats that can be accommodated in the hall, tickets are restricted to **two** adults **only** per child. This is over **both** performances, **not** for each performance. We obviously understand that there may be other members of the family who wish to see the play, so if there are any unsold tickets nearer the time, we will let parents know so that they may purchase more. Whilst this can be frustrating, our priority is that parents and carers are given first opportunity to purchase tickets.

We would request that, if possible, you do not bring younger siblings to the performances. However, if this is unavoidable, they will need to sit on an adult's lap in order to accommodate everybody (children do not require tickets), and we ask that if they become restless during the performance, you quietly take them out of the hall, so as to not disrupt the children performing. Please leave your buggies/prams in the area outside the school office, do not take them into the hall due to health and safety.

Tickets will be available to purchase as of Monday 9th December from the school office for £1.00 each—please bring the correct money as we are unable to change large notes. All money raised will go towards resources for the school.

Please see important information overleaf regarding photography.

Thank you for your support with costumes, learning lines and practicing songs. We look forward to welcoming you to the performances.

Kind regards

Mrs Rachel Coulson
Assistant Headteacher

VIDEO/DIGITAL IMAGES AT SCHOOL EVENTS POLICY STATEMENT 2019-20

In accordance with guidance from the Information Commissioner's Office, parents / carers and family members e.g. grandparents are welcome to take videos and digital images of their children at school events for their own personal use (as such use is not covered by the Data Protection Act). To respect everyone's privacy and in some cases protection, these images should not be published / made publicly available on social networking sites, nor should parents / carers comment on any activities involving other students / pupils in the digital / video images.

PLEASE ALSO REMEMBER: Interruptions to the production can be disruptive for your child.

Attendees are asked to:

- arrive on time;
- be quiet and attentive during the performance and ensure any disruption from younger siblings is minimal.
- ensure mobiles phones are either switched off or on silent;
- Be aware of others around you when taking photographs or video footage;
- Leave the aisles clear, as the performers use this space too, and the children need to see the screen with the words.
- We hope this will ensure the event is an enjoyable experience for both the performers and the audience. Thank you.